

The Forsyth Board of Aldermen met in regular session on April 19, 2021 at 6:00 p.m. with the following present:

Mayor Kelly Dougherty  
Greg Dougherty, absent  
Jack Baker  
Cheryl Altis  
Larry Moehl

Dennis Winzenried, Kathy Bodi, Becky Shay, Pat Shay, Chris Robertson, Dianne Pennington, Alan Pennington, AJ Meakins, Craig Smith, Holly Smith, David Forrest, Phyllis Winzenried, Mackenzie Winzenried, Doris Ott, Angela Leist, Bill McCullah, and Alan Carpenter.

The meeting was opened with a prayer by Chris Robertson followed by the Pledge of Allegiance.

#### ACCEPT ELECTION RESULTS – SWEAR IN NEWLY ELECTED OFFICIALS

On a motion by Cheryl Altis and seconded by Larry Moehl the election results were accepted as received from the Taney County Clerks Office. Motion second with all members present voting aye.

The City Clerk administered the Oath of Office to Alderman Jack Baker and newly elected Alderman Dennis Winzenried. The Mayor will be sworn in later in the meeting.

#### APPOINT PRESIDENT OF THE BOARD

On a motion by Cheryl Altis and seconded by Larry Moehl it was approved to appoint Jack Baker as President of the Board. With the following votes taken: Cheryl Altis, aye, Larry Moehl, aye, Dennis Winzenried, aye, and Jack Baker, abstain.

#### ALDERMEN DEPARTMENT ASSIGNMENTS

On a motion by Cheryl Altis and seconded by Dennis Winzenried the following Aldermen department assignments were approved. Motion carried with all members present voting aye. Larry Moehl, Police Department, Jack Baker, Administration, Cheryl Altis, Fire Department, and Dennis Winzenried, parks.

#### HIRE BUILDING INSPECTOR/FIRE DEPARTMENT EMPLOYEE

On a motion by Larry Moehl and seconded by Cheryl Altis it was approved to hire William Mattegat as a building inspector and fire department employee for a wage of \$15.00 an hour. This is a full-time position. Motion carried with all members present voting aye.

## BOND REFINANCING UPDATE

Finance Officer Angela Leist explained that the City is in the process of refinancing the water and sewer bonds with a lower interest rate. Will have an ordinance for the next meeting for the board to approve the refinancing.

## SHOALS BEND PARK SIGN APPROVAL

City Administrator Chris Robertson explained that he has been working on a sign design for Shoals Bend Park, and the cost will be approximately \$2,000.00.

On a motion by Dennis Winzenried and seconded by Cheryl Altis it was approved to proceed with the sign at Shoals Bend Park and the cost not to exceed \$2,000.00. Motion carried with all members present voting aye.

## PROPERTY INSURANCE AND WORK COMP INSURANCE RENEWALS

Finance Officer Angela Leist explained that Connell Insurance has provide renewal summary for the insurance. The general liability will increase by 7% and Work comp will increase by 3%.

On a motion by Cheryl Altis and seconded by Dennis Winzenried it was approved to accept the insurance renewal from Connell insurance. Motion carried with all members present voting aye.

## APPROVE FIRE DEPARTMENT APPLICANTS

On a motion by Cheryl Altis and seconded by Dennis Winzenried it was approved to accept Kathy Bodi and Doris Ott as support team members for the Forsyth Fire Department. Motion carried with all members present voting aye.

## APPROVE COLLECTION POLICY AND ANNUAL REVIEW PROCEDURE FOR UNPAID UTILITY ACCOUNTS

On a motion by Larry Moehl and seconded by Cheryl Altis the collection policy and annual review procedure for unpaid utility accounts was approved as presented. Motion carried with all members present voting aye.

## APPROVAL TO WRITE-OFF UNPAID UTILITY ACCOUNTS IN THE AMOUNT OF \$19,430.83

On a motion Cheryl Altis and seconded by Dennis Winzenried it was approved to write-off the unpaid utility accounts in the amount of \$19,430.83. Motion carried with all members present voting aye.

## APPROVE PROPOSAL FOR AUDIT SERVICES

Finance Officer Angela Leist explained that she contacted another company for a proposal, and they declined on giving a proposal. The only proposal received was from KPM our current auditors. KPM proposed fees of \$31,200.00 over three years, with \$3,500.00 for the cost of each single audit if needed.

On a motion by Cheryl Altis and seconded by Larry Moehl the proposal from KPM for audit services was approved. Motion carried with all members present voting aye.

Mayor Kelly Dougherty joined the meeting and the City Clerk administered the Oath of Office to Mayor Kelly Dougherty and she joined the Board of Aldermen for the rest of the meeting.

#### APPROVE INTERNET DOMAIN CHANGE

Finance Officer Angela Leist explained that she has been gathering information to provide a secure email addresses for the police department. Establishing a .gov domain name is the first step. The annual cost for the domain name is \$400.00.

On a motion by Dennis Winzenried and seconded by Larry Moehl it was approved to proceed with the domain name change with an annual cost of \$400.00. Motion carried with all members present voting aye.

#### MINUTES – MARCH 25, 2021 MEETING

On a motion by Jack Baker and seconded by Larry Moehl the minutes of the March 25, 2021 meeting were approved as presented. Motion carried with all members present voting aye.

#### BILLS FOR APPROVAL

On a motion by Cheryl Altis and seconded by Dennis Winzenried the bills for March 18, 2021 for \$7,390.95, March 25, 2021 for \$135,327.52, April 1, 2021 for \$11,717.88, April 8, 2021 for \$40,300.49, and April 15, 2021 for \$19,843.73 were approved for payment. Motion carried with all members present voting aye.

#### FINANCIAL STATEMENTS AS OF MARCH 31, 2021

On a motion by Jack Baker and seconded by Larry Moehl the financial statements ending March 31, 2021 were approved as presented. Motion carried with all members present voting aye.

#### APPROVAL OF TRANSFERS FROM MARCH 18, 2021 THRU APRIL 15, 2021

On a motion by Cheryl Altis and seconded by Jack Baker the transfers from March 18, 2021 thru April 15, 2021 were approved. Motion carried with all members present voting aye.

On a motion by Cheryl Altis and seconded by Larry Moehl the meeting was adjourned at 6:32 p.m. Motion carried with all members present voting aye.