

The Forsyth Board of Aldermen met in regular session on Monday, November 20, 2017 at 6:00 p.m. at the Forsyth Municipal Building with the following present.

Mayor Eddie Coleman  
Jack Baker  
Brian Anton  
Clint Hilliard  
Cheryl Altis

City Clerk Cheyenne Beasley, Steven Younger, Lisa Gideon, Tom Braden, Bill McCullah, Nathan Bower, David Holvick, Angela Leist, Larry Smith, Dennis Thornton, Billy Murphy, John Robinson, Andrew Nelson, and Roger Ellis.

The meeting was opened with a prayer by David Holvick followed by the Pledge of Allegiance.

Mayor Coleman introduced Steven Younger the new doctor at the Cox Health Center Forsyth. The Mayor and Board are happy to have the clinic open and have Dr. Younger, Kelsey Chown the physicians assistant, and Lisa Gideon the manager of the clinic here to serve the community.

ZACH SIMPSON – GRANT FOR POLICE ACADEMY FOR ASPIRING POLICE OFFICERS IN THE CITY OF FORSYTH AND ANDREW NELSON – DISCUSSION ON GRANT FOR NEW POTENTIAL OFFICERS

Andrew Nelson explained to the board that he would like the board to consider paying for the cost of the police academy for officers interested in working for the Forsyth Police Department.

On a motion by Jack Baker and seconded by Clint Hilliard it was approved to table the discussion on the academy fee until the next meeting in December. Motion carried with all members present voting aye.

The City and Andrew Nelson to have options and suggestions to discuss at the next meeting December 18, 2017.

TOM BRADEN – REPLAT APPROVAL LOCATED ON LEWIS PLACE

Tom Braden presented the board with a replat located on Lewis Place. Larry Smith Building Inspector has approved the replat.

On a motion by Brian Anton and seconded by Clint Hilliard the replat was approved as presented. Motion carried with all members present voting aye.

COURT CLERK POSITION DISCUSSION

Court Clerk Glenda Collins is planning to retire in a year. Would like to appoint Angela Leist to work with Glenda on the court process and take over the court when she retires.

On a motion by Jack Baker and seconded by Cheryl Altis it was approved to appoint Angela Leist as assistant Court Clerk. Motion carried with all members present voting aye.

#### DISCUSS CHANGES TO LAGERS RETIREMENT

Finance Officer Angela Leist explained that the Fire Chief needs to be in the Fire category to get the full benefits of Lagers. A report from Lagers will be attached to the minutes of the meeting.

The City of Forsyth has received the information for a change in the retirement benefits for the Fire Chief under the Missouri Local Government Employees Retirement System. The cost information report must be available for public inspection for 45 calendar days before the change can be made. A copy of the report is available by request at the Forsyth Municipal Building.

On a motion by Jack Baker and seconded by Cheryl Altis it was approved to make the changes required by Lagers for the Fire Chief category, and have the report available for public inspection. Motion carried with all members present voting aye.

#### ACCEPT RESIGNATION FROM OFFICER AUSTIN GAVIN

On a motion by Jack Baker and seconded by Brian Anton it was approved to accept the resignation from Officer Austin Gavin. Motion carried with all members present voting aye.

#### ITRON MAINTENANCE AGREEMENT RENEWAL – HAND HELD WATER METER READING SOFTWARE SUPPORT

On a motion by Brian Anton and seconded by Clint Hilliard it was approved to accept the maintenance renewal from Itron for hand held meter reading software support for \$6,031.63. Motion carried with all members present voting aye.

#### 911 DISPATCH SERVICES AGREEMENT WITH TANEY COUNTY

On a motion by Cheryl Altis and seconded by Jack Baker the Intergovernmental Agreement by Taney County and City of Forsyth for 911 dispatch services was approved. There are no changes to the agreement from last year. Motion carried with all members present voting aye.

#### WATER/SEWER DEBT PAYMENT - \$21,175.00

On a motion by Brian Anton and seconded by Clint Hilliard it was approved to pay the water/sewer debt payment in the amount of \$21,175.00. Motion carried with all members present voting aye.

#### ANTHEM HEALTH INSURANCE RENEWAL

On a motion by Cheryl Altis and seconded by Clint Hilliard it was approved to pay the health insurance renewal with Anthem for health insurance for the employees. Motion carried with all members present voting aye.

## INFORMATION SECURITY POLICY – CREDIT CARDS

Angela Leist explained that need this policy in place for PCI compliance. On a motion by Jack Baker and seconded Clint Hilliard it was approved to accept the Information Security Policy. Motion carried with all members present voting aye.

## WALKING TRAIL REPAIR BIDS

Received two bids for walking trail repairs due to flooding. One bid for repairing the trail back to the way it was before the flood and one bid repairing the trail and adding rip rap to the trail to prevent erosion to the bank. Bid from Advanced paving without rip rap for \$10,125.00. Bid from Advanced paving including rip rap for \$19,670.00. The repairs will be paid for by FEMA.

On a motion by Jack Baker and seconded by Clint Hilliard it was approved to accept the bid from Advanced Paving with rip rap for \$19,670.00. Contingent on FEMA approval. Motion carried with all members present voting aye.

## ALL – WEATHER SAMPLER BIDS – SEWER DEPARTMENT

Received two bids for an all - weather sampler for the sewer department. One bid from Hach for \$6,851.40. One bid from USA Bluebook for \$7,146.00. On a motion by Clint Hilliard and seconded by Cheryl Altis it was approved to accept the bid from Hach and purchase the sampler for \$6,851.40. Motion carried with all members present voting aye.

## BOW HUNTING DISCUSSION

There has been concern about the deer population in town. Deer are causing damage to yards and gardens. City Attorney Bill McCullah to draft an ordinance for next meeting to allow bow hunting under special conditions. Will have first and second reading next meeting December 18, 2017.

## DISCUSS SENIOR ANNEXATION COST

The Senior Friendship Site had petitioned the City to volunteer annex property located at 11048 E Hwy 76 to build a new facility. To have the paper work completed for the annexation was going to be \$1,000.00.

On a motion by Jack Baker and seconded by Clint Hilliard it was approved that the City of Forsyth will pay the annexation cost of \$1,000.00. Motion carried with all members present voting aye.

## LOG CABIN – FEMA APPLICATION WITHDRAWAL

On a motion by Cheryl Altis and seconded by Brian Anton it was approved to withdrawal the application with FEMA on the log cabin removal. Motion carried with all members present voting aye.

#### ACCEPT RESIGNATION FROM TRAVIS MCCONNELL – ASSISTANT FIRE CHIEF

On a motion by Clint Hilliard and seconded by Jack Baker it was approved to accept the resignation from Travis McConnell as Assistant Fire Chief. Motion carried with all members present voting aye.

#### ADDITIONAL EXPENSES – FIRE TRUCK REPAIRS

The fire truck needed some additional work done. The truck is repaired and back in service. On a motion by Jack Baker and seconded by Clint Hilliard the additional work was approved. Motion carried with all members present voting aye.

#### FENCING/STORAGE BUILDING DISCUSSION

Building Inspector Larry Smith explained that he has some concerns on portable buildings in town. There are no codes or regulations for these portable buildings. The buildings are not secured to the ground and there are no regulations on setbacks. Also, would like the board to consider some regulations on fences and where they can be located. Building Inspector Larry Smith and Fire Chief Nathan Bower to work together on requirements they would like to see on fencing and portable buildings and bring it to the board for review.

#### REAFFIRM PHONE VOTE TAKEN ON OCTOBER 31, 2017 TO HIRE OFFICER DENNIS THORNTON

A phone vote was taken on October 31, 2017 to hire Police Officer Dennis Thornton with the following votes, Cheryl Altis, aye, Jack Baker, aye, Clint Hilliard, aye, Brian Anton, aye.

On a motion by Cheryl Altis and seconded by Clint Hilliard it was approved to reaffirm the phone vote taken on October 31, 2017 to hire Police Officer Dennis Thornton. Motion carried with all member present voting aye.

#### SPEED LIMIT – HWY 160 – ROGER

Police Chief Roger Ellis has contacted MODOT about lowering the speed limit on highway 160 to the north. MODOT will conduct a survey and let Roger know when they have approved the change.

#### EMPLOYEE CHRISTMAS

On a motion Brian Anton and seconded by Cheryl Altis it was agreed to give the full time employees \$100.00 and the current volunteer firemen with six months of service \$50.00 for holiday. This is part of the wage structure for employees and part of the pay per call for firemen. Motion carried with all members present voting aye.

#### MINUTES – OCTOBER 16, 2017

On a motion by Clint Hilliard and seconded by Brian Anton the minutes of the October 16, 2017 meeting were approved as written. Motion carried with all members present voting aye.

## BILLS FOR APPROVAL

On a motion by Cheryl Altis and seconded by Clint Hilliard the bills for October 19, 2017 for \$152,101.72, October 26, 2017 for \$22,741.13, November 2, 2017 for \$26,351.31, November 9, 2017 for \$42,075.48, and November 16, 2017 for \$63,301.35 were approved for payment. Motion carried with all members present voting aye.

## FINANCIAL STATEMENTS AS OF OCTOBER 31, 2017

On a motion by Brian Anton and seconded by Clint Hilliard the financial statements as of October 31, 2017 were approved. Motion carried with all members present voting aye.

## APPROVAL OF TRANSFERS FROM OCTOBER 19, 2017 THRU NOVEMBER 16, 2017

On a motion by Cheryl Altis and seconded by Clint Hilliard the transfers from October 19, 2017 thru November 16, 2017 were approved. Motion carried with all members present voting aye.

## STREET LIGHT REQUEST BETWEEN 134 MCCLINTIC AND 168 MCCLINTIC

On a motion by Jack Baker and seconded by Clint Hilliard it was improved to have a street light installed between 134 McClintic and 168 McClintic. Motion carried with all members present voting aye.

## MISC BOARD OF ALDERMEN

Fire Chief Nathan Bower informed the board that the emergency siren has been installed in the park and is in operation.

On a motion by Cheryl Altis and seconded by Clint Hilliard the meeting was adjourned at 7:15 p.m. Motion carried with all member present voting aye.